



Abigail Timko

Project Manager

Lawson Projects

Responsible for working with senior Client management to ensure that all facets of construction planning, contract strategy, budgeting, scheduling, and logistics are executed in a manner that enables Clients to fulfill their construction objectives.

- 2018 – Present **Project Manager**, Lawson Projects
- Insurance Claim Project, Fort McMurray, AB
 - Multiple UFA renovation and maintenance projects across Alberta
 - JLL – Multiple TimWen’s Renovation Projects in AB
- 2017 – 2018 **Construction Project Manager**, JLL Real Estate Services, Inc.
- 15 Tim Hortons new builds/tenant improvements/renovations, Calgary and Airdrie, AB
 - Tim Hortons and Wendy’s combination restaurant renovations across Alberta
- 2015 – 2017 **Project Manager**, Capital Projects, Alberta Health Services
- AADAC Centre office-to-clinic conversion, Canmore, AB
 - Renfrew Recovery Centre renovations to admitting and waiting areas, Calgary, AB
 - High River General Hospital selective roof replacement
 - Claresholm Metal Health & Addictions Centre selective roof replacement
- 2013 – 2015 **Project Manager and Contract Administrator**, Taipale Design Inc.
- Agrium Crop Product Services Office Renovation, 2-floor, 16k sf renovation project, Calgary, AB
 - Brokerlink Office Renovation, 3.1k sf, Cochrane, AB
 - JSS Barristers Office Renovation, 3-floor of historic building, Calgary, AB
 - Plains Watermark Tower Office Reno, 2-floor, 2.5k sf, Calgary, AB
- 2007 – 2013 **Contract Administrator & Project Administrator**, SAHURI + partners architecture inc.
- Foothills Hospital PET/CT Scan Renovation, Calgary, AB
 - 3T Child and Family Research Imaging Facility, MRI installations to Children’s and Women’s Hospital, Calgary, AB
 - Richmond Road Diagnostic and Treatment Centre Renovations (2) and infrastructure upgrade, Calgary, AB
- 2005 – 2007 Rockford Developments Inc., Calgary, AB
- Project Coordinator** - project scheduling, documentation management, Show Home prep, utilities management, company function planning and management
- Receptionist and Personal Assistant to the Owner** – construction project documentation management, Change Order management, invoice processing and payment management

Education / Qualifications:

Certified Construction Contract Administrator, Construction Specifications Canada
University of Calgary, Art History Major, 2 years
University of Manitoba, General Studies, 2 years
Leadership for Safety Excellence, Alberta Construction Safety Association