



Kris Meyer

Project Manager and Safety Auditor Lawson Projects

Responsible for coordinating contractors and subcontractors to meet budget, schedule, quality and scope of work as outlined in contract drawings and specifications. Responsible for maintaining project documentation, implementing proper procedures, and communications with Clients and project stakeholders.

2014 – Present **Project Manager and Safety Auditor**, Lawson Projects

- Multiple City of Calgary Projects, Calgary
- Facility Coordination Projects, Altalink, Calgary
- Rankin Hall in Kananaskis, Boys and Girls Clubs of Calgary
- High Plains Industrial Park Land Development Project, Balzac
- OH Ranch Flood Restoration and Bridge Repairs, Calgary Exhibition and Stampede
- Youth Campus Development, Calgary Exhibition and Stampede
 - Coordination of contractors and consultants
 - Developing and issuing RFP and tender documents
 - Compiling and maintaining scheduling documents
 - Administrative and filing
 - Documenting any changes using various data processing programs
 - Organizing and recording on-site meetings

2013 – 2014 **Carpenter**, Manor Renovations Ltd., Calgary

- Worked cooperatively and independently to complete various construction projects
- Coordinated laborers and trades persons activities on site

2012 – 2013 **Residential Framer**, Calgary

- Various projects in Calgary, Cochrane, High River & Okotoks;

2009 – 2012 **Building Services Technician**, Brookfield Properties, Calgary

- Bankers Hall

2008 – 2008 **Heavy Equipment Operator**, Kon Construction, Calgary

- Operated several different pieces of earth moving machinery (rock trucks and packers)

2007 – 2008 **Office Services Specialist / Tenant Coordinator**, CBRE, Calgary

- Various duties in Calgary managed properties.

Education / Qualifications:

- Project Management in Construction Extension Certificate
Mount Royal University, Calgary, Spring/fall 2014
- ACSA Safety Auditor
- Automotive Services Technician
SAIT; Calgary, completed first year
- Computer Information Systems and Business
Mount Royal College, Calgary, completed first year